



Lake Glenmaggie Community Representative Group Inc

Number A53227R

PO Box 90, Heyfield, Vic, 3858

www.glenmaggie.vic.au

Annual General Meeting

2pm Sunday 20th September 2009

Glenmaggie Mechanics Institute, Glenfallock Rd, Glenmaggie

Agenda

1. Introduction (*Chairman Darren Randle from WSC*)
 - Welcome
 - Apologies
2. Minutes of Previous Meeting
 - This being the first AGM since Incorporation, there are no previous minutes to consider.
3. Reports
 - This being the first AGM since Incorporation, there are no reports to consider.
4. Election of Committee of Management (*see attachment item 3*)
 - Elections will be held for the following positions:
 - President
 - Vice-President
 - Secretary
 - Committee members (2)
5. Statutory Statement (*see attachment item 7*)
 - MOTION: that the enclosed financial statement have been submitted to the members be recorded in the minutes.
6. Special Business (*see attachment item 8*)
 - none

Note: if you intend submitting a late membership application, please arrive at least 15 minutes early so that they can be processed.

Note: proxy forms cannot be accepted at the meeting (see attachment item 6).

Note: at the conclusion of the AGM, a short meeting of the new Committee of Management will be convened (see attachment item 9).



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Notes Accompanying AGM Agenda

1. Basis of Notice

I, John Leslie Gwyther, being appointed Public Officer at a general meeting held on 28th June 2009, give this notice under rule 12.1 of our Constitution¹.

2. Agenda

The agenda is defined and limited by rules 9.3 and 9.4, to the items shown. Under rule 12.3, no business, other than that shown in this agenda, may be conducted in this meeting.

3. Election of Committee of Management

Under rule 20.3, elections are required for all officers (President, Vice-President, Secretary and Treasurer) plus two general committee members who, together, constitute the Committee of Management of the Association.

In accordance with rules 23.1 and 23.2, valid nominations² have been received for the following positions:

Position	Nominee	Nominated By	Seconded By
President	CORKELL Shelley	Malcolm Foot	Kate Erickson
	MOSS Paula	Linda Clark	Robert Moss
Vice-President	SAVAGE Kelly	Anthony Savage	Shirley Savage
	STEVENSON Merryn	Leon Bannister	David Sullivan
Secretary	ERICKSON Kate	Andrew Corkell	Shelley Corkell
	GWYTHYER John	Paula Moss	Marg Gwyther
Treasurer	KING Carol	Shelley Corkell	Andrew Corkell
	Committee	CLARK Daniel	Linda Clark
FOOT Malcolm		Carol King	Glen Eddington
EDDINGTON Glen		Tony Pennington	Malcolm Foot
	SULLIVAN David	Daniel Hogbin	Becky Sullivan-Hogbin

In accordance with rule 23.4, the following people, being unopposed, are declared elected:

- Carol King (Treasurer)

4. Candidate Statements

Candidates were asked if they wished to supply some information about themselves, the skills and capabilities they bring to, and their vision for, the Association for distribution. The replies received are attached (limited to 100 words).

¹ A copy of our Constitution is available at www.glenmaggie.vic.au under "About Us".

² Meaning that such nominations have been received by me by the advertised closing date of 5pm on 31st August 2009, signed by at least two members and with the signed consent of the nominee and all such persons have submitted valid membership applications and have paid the membership fee by the above date.



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5. Voting

Members will be issued with a voting card upon registration. Proxy holders will also receive a second card upon registration.

Voting will be by a show of hands of members present plus anyone holding proxy votes (see item 6 below). The issued cards must be held up to be counted; "no card, no vote".

6. Proxy Votes

Under rule 19, members are entitled to appoint another member as a proxy by notice given no later than 24 hours before the time of this meeting. Thus, proxies must be lodged in our post box (see above) or given to me no later than 2pm on Saturday 19th September.

The notice appointing the proxy must use the attached form.

7. Statutory Statements

The Act requires an Association to make a financial statement to its members covering each financial year. It is also obliged to pass a motion accepting that statement and to advise the Government's Registrar of that motion.

As the Association was incorporated on the 30th June 2009, it is obliged to make a statement covering the year ended 30th June 2009. As Public Officer, I make the following statements in regard to the year ended 30th June 2009:

- No income was received.
- The only expenditure incurred was for the Incorporation process, being the sum of \$56.80 paid by John Gwyther on behalf of the Association.
- The Association had no assets and its only liability is for the reimbursement of the above sum to John Gwyther.
- There are no mortgages, charges or securities of any description affecting the Association.
- The Association is not a trustee of any other body.
- The Association has no assets held by others.
- The above statements give a true and fair view of the financial position of the Association as at 30th June 2009.



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8. Special Business

No items of special business have been received under rule 12.4.

9. First meeting of the new Committee of Management

A short meeting of the new committee will be held immediately after the conclusion of the AGM to:

- Set the date for the first formal committee meeting; and
- To pass a motion authorising the new signatories to the bank account.
- To set an early date for the public meeting requested by WSC in response to a petition by Coongulla residents for action on local issues.

10. Certification by Public Officer

As it is important that people have confidence in the processes carried out to the point that the new Committee is elected, I offer a guarantee to the members and the community that:

- All actions required to incorporate the Association have been completed and I possess a Government registration certificate showing the Association has been incorporated.
- All actions in organizing the AGM have been in accordance with the Constitution authorized by the general meeting on 28th June, with the following exceptions:
 - Without a Secretary having yet been elected, I have assumed that my Public Officer role entitles me to carry out the functions of the Secretary until one is elected.
 - Rules 4.4 and 4.5 require the Committee to first approve all applications for membership before such applicants can vote. With no Committee yet in place, I have assumed that it is valid for me to accept and approve all paid-up applications for membership for the purpose of voting at the AGM. I recommend that the new Committee immediately review all such membership applications in accordance with those rules.
- No applications for membership or any nominations have been handled in any way that does not comply with both the Constitution and the procedures outlined in the Call For Nominations notice dated 13th August 2009.
- All applications and nominations that were in our Post Office box when opened by me have been validly and completely handled and I can produce originals of same upon request.
- If I received any applications or nominations that did not comply with the above requirements, I immediately made (and, for future receipts, will immediately make) all efforts to notify the originator so that they could rectify any defects by the due time.
- I have retained control of the PO Box keys and bank books since the establishment of both items.



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- All cheques and cash accompanying applications have been or will be banked in our account at the Bendigo Bank Heyfield and all transactions listed in that account can be reconciled with the membership applications received by me.
- The same prudent, correct processes will apply in the handling of all proxy forms that I am required to handle between now and the AGM.
- I will, upon a motion of the Association, sign a statutory declaration stating the above.

11. Resignation of Public Officer

As the tasks assigned to me will have been completed by the commencement of the AGM and as a Committee of Management will be elected at that meeting, there is no further use for this role.

I therefore tender my resignation as Public Officer, to be effective from the commencement of the AGM.

Yours sincerely,

John Gwyther
Public Officer
Mobile 0419 309 158
4 September 2009

Encl:

[File=09-09-20 Agenda AGM, last updated at 7:13 AM on 4 September 2009.](#)



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Proxy Form

I, _____ of _____
(name) (address)

being a current member of the Lake Glenmaggie Community Representative Group Inc, appoint

_____ of _____
(name of proxy holder) (address of proxy holder)

being a current member of the Lake Glenmaggie Community Representative Group Inc, as my proxy to vote for me on my behalf at the Annual General Meeting of the Association to be held on 20th September 2009.

_____ / ____ / ____
(signature) (date)

Note: Under rule 19, this proxy must be lodged in our post box (PO Box 90, Heyfield, 3858) or given to the Public Officer (John Gwyther) no later than 2pm on Saturday 19th September.



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Candidate Statements

Shelley CORKELL: Experience in Local & Federal Government liaison, accounts and sales, Management, communications, Teaching - working with special needs children. President of kindergarten, overseeing 22 committee members for 2 years. Budgets & fundraising profit of \$10,000 within two years. Volunteer work within the Coongulla community.

Our family enjoys boating, motorcycling, 4WD, fishing and walks. We are passionate community minded people.

My vision for the CRG is a productive, open and transparent group that encourages input from Coongulla, Glenmaggie, Sandy Point and the broader community, representing and concentrating on local needs, issues and concerns.

Daniel CLARK: *No information supplied.*

Glen EDDINGTON: I am a permanent resident of Coongulla for over 5 years now and love the community network around Lake Glenmaggie. For the past 21 years I have run my own Plumbing business. I am a currently a committee member of the Glenmaggie and District Boat Club situated in Glenmaggie.

I am a qualified plumber and understand the government rules and regulations associated with this industry. I am a level-headed person with an open mind and good common sense.

CRG Vision: To help the community grow and prosper and to be recognised as positive forward moving townships that would inspire others to settle here.

Kate ERICKSON: I am employed at EG TAFE as an Admin / Customer Service Officer at the Flexible Learning Centre in Sale.

My experience in Secretarial / Reception roles has given me the necessary skills to fulfil the position of Secretary if elected.

Whilst I am relatively new in Coongulla I have a deep sense of belonging, and to that end, believe that I can be objective in matters concerning Coongulla & Glenmaggie.

We need improvements, however, not to the detriment of our beautiful environment. I will endeavour to ensure that we progress within the guidelines as set down by our Vision Statement.

Malcolm FOOT: Background: mechanic for seven years then seven years managing various businesses including Australia's largest Toyota dealership.

Moved into teaching, secondary and TAFE, involved in many committees working with both students and the community developing programs and liaising with government departments and businesses for programs and facilities grants.

Retired to Coongulla two and a half years ago and immediately feeling a connection with the town and what it had to offer. And as such I want very much to be involved with the development of the area and what it has to offer.

John GWYTHER: we bought in Coongulla in 2004 and now spend 60% of our weekly time here.

Background in IT businesses here and in America. Extensive board experience in private, public and non-for-profit enterprises. Chaired Australian computer industry association for 2 years. My skills are in setting and communicating vision and strategy, lobbying and working with Governments and



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helping organizations reach their goals. Know how to build teams that work.

As one of the founders of the CRG, I have shown I can help it plan and work for everyone to improve our community and its facilities, whatever people's backgrounds and diverse interests.

Carol KING: Career in Business, family moved to Coongulla 5 years ago. We love boating, water sports, camping and the community environment. I have a commonsense approach and reserve reply until I have the facts.

Diploma in Business (Management) & Certificate IV in Training and Assessment, manage & teach Business courses at Adult Community Education Sale including IT accounting software. Over the last 13 years I have managed our family plumbing business. With this experience, I believe I am the right candidate for the Treasurer's Position.

Our CRG has a responsibility to represent interests and concerns of a broad community to all our stakeholders while working together on matters relating to their future key community priorities.

Paula MOSS: I would love the opportunity to be able to work with and on behalf of the local community to achieve your goals and needs; especially those identified in the latest surveys. I believe that complete community involvement and direct contact with all residents and ratepayers is important to achieve the needs of the community. I plan to do this, by working hard, and having an active and dedicated working committee.

Kelly SAVAGE: Married, 4 children, owned properties in Coongulla since 1974. Enjoy boating, 4WD driving, motorbike riding, fishing. Passionate about Coongulla, Glenmaggie and the wider community.

Hardworking and dedicated to achieving successful results in whatever venture I pursue. 18 years experience in running our own successful businesses in Melbourne and Newry. Ability to work as part of a team.

Vision: A voice for the people of the community. Able to liaise with Local and Federal Government, CFA, Boat and Hall committees and wider community on all levels to achieve results which benefit and improve the community at large..

Merryn STEVENSON: I am a mother of three, operate a family tree-logging business and am a budding author. I have lived in Glenmaggie for 15 years and am heavily involved in community affairs.

I see the CRG as a positive force working on issues of importance to residents. One thing that is very important to me is that all people are treated with respect. I hope our area and the CRG becomes more tolerant and ready to listen to and understand one another.

David SULLIVAN: My family and I have extensively utilized the recreational opportunities and resided at Lake Glenmaggie for over 25 years.

I have an emergency service's background working for and with government or commercial organizations [qualifications in ambulance, police, fire, and aviation industries] at all levels including management, audit, safety, investigation and policy development.

The CRG offers our lakeside community the chance to maximize our strengths and to engage with the 6 [six] government agencies responsible, so as to achieve realistic, enduring outcomes and opportunities for all.

-end-